

The Post Secondary Coordinator may send out a courtesy letter reminding students of the deadlines, however, the **onus is on the student to inform themselves of the following deadlines.**

**Deadlines for 2025 – 2026** If you **miss a deadline** your sponsorship will be **cancelled!!**

July 31	All documents requested must be submitted. Failure to do so will result in cancellation of your sponsorship.
<b>August 25 &amp; 26</b>	<b><i>PBOE Post-Secondary Orientation – mandatory attendance for new sponsored students and students on probation to attend session</i></b>
September 5	September Living allowance and book money - direct deposits and cheques will be distributed.
Last week of each month	<ul style="list-style-type: none"> <li>• Probation students must provide their attendance/progress reports to determine if they are eligible for next month's living allowance</li> </ul>
December 15	<ul style="list-style-type: none"> <li>• Winter course registration or class schedule for January (due to the frequent class changes, you must submit an updated course registration or class schedule)</li> </ul> <p><i>NOTE: You must submit the above documents to receive January's living allowance before Holiday office closure</i></p> <ul style="list-style-type: none"> <li>• Confirmation of sponsorship will NOT be sent to your educational institute unless you have submitted your course registration or class schedule</li> <li>• Fall receipts for book money reimbursements – if you have spent over the amount allocated for books.</li> </ul>
December 20	First-Year students (new sponsored students) and students on Probation must submit final marks/grades from the Fall semester before January's living allowance is distributed
Holidays	<u>Tentatively</u> , PBOE office closure can be anticipated from December 22, 2025 to January 5, 2026. A formal notice will be posted in December.
<b>January 4</b>	Book money to be released - <b>Final marks/grades</b> from Fall term must be submitted before book money is released
March 15	<p><b><i>Funding Applications for Summer Term (May to August)</i></b></p> <ul style="list-style-type: none"> <li>• Full time sponsorship available only to students who will be completing their program within the upcoming academic year (September to April)</li> <li>• Master Students (Level III) must submit their application for 2026-2027 sponsorship. Late applicants placed into priority 3 from priority 1. This applies to master students only.</li> <li>• Part time sponsorship including tuition &amp; books only, is available to students who are in good standing with PBOE - <b>Students on Probation are NOT eligible for Summer funding</b></li> </ul>
March 15	Fall and Winter receipts for book reimbursements – if you have spent over the amount allocated by PBOE for books
April 30	<ul style="list-style-type: none"> <li>• PBOE Funding Application for Continuing Sponsored Students attending Fall Term (September)</li> <li>• Winter marks (January to April's marks immediately upon becoming available)</li> <li>• Fall course registration</li> </ul> <p><b><i>All currently sponsored students must re-apply for funding every year</i></b></p>
May – July 31	<ul style="list-style-type: none"> <li>• You must see an academic advisor and submit your updated program evaluation/program guide.</li> <li>• All students must apply for at least 1 scholarship/bursary <ul style="list-style-type: none"> <li>○ provide the name of scholarships/bursaries that you have applied for</li> </ul> </li> </ul>
June 15	Funding Applications – for new applicants (those currently not being sponsored)

Please feel free to contact me at any time if you have questions or concerns. Have a great semester!