



Peigan Board of Education Transportation:



Parent/Student Handbook



To Ride The Bus Is A Privilege!

Contact:

Transportation Coordinator: Ellen English

Transportation Assistant: Mariah Grier

Email: transportation@piikani.ca

Office: 403-965-3910 Work Cell: 403-339-0952

Transportation Hours:

Monday to Friday– 6:30am– 5:00pm

Objective:

It is important that Parents/Guardians, Students and Bus Drivers work together, support each other and show respect at all times. The rules for the students relate to all passengers. Parents/ Guardians must review with their child/children the rules of the bus so that they understand and know what is expected of them while they are riding the bus.

Parents/Guardians:

- ◇ One pick-up/ One drop-off. Once your child/children are registered to a bus, they are to only ride that bus before and after school. Students will not be allowed to ride another bus to be dropped off or picked up. Arrangements must be made for parents/guardians and family members to meet the bus at the registered household. Under no circumstances will a child/children will be allowed on another bus.
- ◇ Ensure that your child/children are at the designated pick-up point at the time the bus arrives. Please remember there is **NO WAIT TIME** and no front door service, only K4-K5 (only K5 with no older siblings) and special needs.
- ◇ Once the bus has stopped at the household and there is no sign of students, the bus will leave and not come back.
- ◇ Ensure that your child/children are dressed appropriately for the weather conditions. During winter, children must be dressed warm. If they are not, they will not be allowed on the bus. This Includes: Winter Jacket, & Winter Boots, Gloves, etc.
- ◇ Ensure someone is home, especially grades K4-3. If no one is going to be home, it is your responsibility of to make alternative arrangements.
- ◇ Ensure that you contact the Transportation Coordinator if your child/children will NOT be on the bus or if they are being picked up from school.
- ◇ If your child/children are absent for 2 consecutive days and there is no contact the bus will not return until we hear from you.
- ◇ Other Parents/Guardians can not ask for your child/children to be picked up or dropped off at a different location. You have to make your own arrangements.
- ◇ Do not at anytime get on the bus to scold or willfully attack another student or bus driver. All concerns are to be referred or discussed with the Transportation Coordinator.
- ◇ Please let the Transportation Coordinator know if you're relocating or have changed your phone number

Student Conduct on the Bus:

- ◇ Students must be at the pick-up point when the bus arrives. **There is NO wait time!**
- ◇ Students who ride the bus are under the immediate authority of the school bus driver. All students will practice proper classroom behavior and conduct while on the bus.
- ◇ Students are to be seated while on the bus, they are to remain seated until the bus comes to a complete stop before rising to exit.
- ◇ Students will sit in the assigned seat they are given from the driver and not move to any other seat.
- ◇ Students will be held responsible for any damage done to the seat they are assigned, the Bus Driver will get an estimate and contact the parent/guardians that they will have to pay for this.
- ◇ Bullying, teasing, name calling will not be tolerated on the bus at anytime.
- ◇ No smoking, chewing tobacco, gum or Spitz are allowed on the bus at anytime.
- ◇ Students who are suspended from riding the bus will be done so at the discretion of the Transportation Coordinator and the bus driver for all those attending school in Pincher Creek and Fort Macleod. For Peigan students, the suspension will come from the Principal. For all students that are suspended, the parent/guardian will be notified.
- ◇ For students who have been suspended in school, the principal of that school will contact the parent/guardian and the Transportation Coordinator and let us know the length of the suspension.
- ◇ When school is over, the students must immediately go to their bus. Once the bus has left the school **IT WILL NOT COME BACK!**



**The Peigan Board of Education Transportation Department wants all Parents/
Guardians to know that Bus Drivers:**

- ⇒ Are Professional Drivers once they begin their route
- ⇒ All have had the S-Endorsement course and strive for Safety at all times
- ⇒ Ensure that all students are treated with respect and equality
- ⇒ Buses are kept clean and in good mechanical order
- ⇒ Aim to keep their schedule for pick-up and drop-off time, however at times they may not do this if there is a breakdown, bad weather or any other problems. The Transportation Coordinator will try to inform everyone as soon as possible.

The Peigan Board of Education, Transportation has the objective to provide a safe, reliable service to the Piikani Nation. Please remember riding the bus is a privilege and students must take pride in the bus they ride!

Updated September 20,2019

